



Subpoena Request Cover Sheet

Name of Respondent: _____

Case # _____

Name of Requestor _____

Phone Number of Requestor _____

Preferred Return Method:

Email Mail

Email Address _____

Mailing Address _____

EMAIL TO: dor_info_hearings@state.co.us



SUBPOENA TO DUCES TECUM (PRODUCE DOCUMENTS/OBJECTS)

In the matter of the driving privilege of:

Respondent _____ Date of Birth _____

Case Number _____ Date of Offense _____

Custodian of Records:	Address:
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For a hearing to be held by Zoom at a hearing before the Colorado Department of Revenue, Hearings Division:

Zoom Meeting ID:	Zoom Hearing URL: https://zoom.us/j/
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On Date:	Time:
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YOU MUST TAKE THE FOLLOWING ACTION:

Produce the following documents, data, or other objects:

Name and Signature of individual requesting the Subpoena:

**** Please sign the subpoena and complete the required statement attachment.**

By: (Hearing Officer)	Today's Date
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AFFIDAVIT OF SERVICE

_____ the Affiant, being duly sworn, says: That he/she is over the age of eighteen years and is not a party to this action: and that Affiant has personally served this within subpoena in the City of _____, County of _____, State of Colorado by handing a copy of same to _____ (name of person), who has been identified as _____ (title of person) on _____ (date), at _____ a.m./p.m., and paid the witness fee(s) as follows:

WITNESS FEE	\$ _____
(If applicable pursuant to §24-4-105(5) C.R.S.)	
MILEAGE FEE	\$ _____
(If applicable pursuant to §13-33-103 C.R.S.)	
TOTAL	\$ _____

Subscribed and sworn to before me this ____ day of _____, 20__ in the County of _____, State of Colorado

Notary _____

My commission expires _____

Affiant